

Information Technology Total Services Co., Ltd.

Notice of 2025 General Shareholders' Meeting

- I. The 2025 Annual General Meeting of the Company will be held at 9:00 a.m. On May 19, 2025 (Monday) on the second floor of Building A, No.19-10 Sanchong Road, Nangang District, Taipei City (conference room in the Nangang Software Park). The time for shareholders to sign in for this meeting is 8:30 a.m., and the place of sign-in is the same as the meeting venue.
- II. Agenda: (1) Matters to be reported: 1. 2024 Business Report. 2. 2024 Audit Committee's Review Report. 3. Report on the distribution of employee compensation and the remuneration of directors for 2024. 4. Report on 2024 cash dividends distributed from earnings. (2) Proposals: 1. 2024 Business Report and Financial Statements. 2. 2024 Earnings Distribution Proposal. (3) Discussion: Proposal for partial amendments to the Company's Articles of Incorporation. (4) Extempore Motion.
- III. The Company's 2024 earnings distribution proposal was approved by the Board of Directors: Cash dividends of NT\$2.1 per share, to be paid on April 22, 2025.
- IV. Where the main content of this shareholders' meeting involves matters stipulated in Article 172 of the Company Act, said matters will be listed in the meeting notice, and you may also visit the Market Observatory Post System (MOPS) (<https://mops.twse.com.tw>) to check the main contents of said matters.
- V. In accordance with the provisions of Article 165 of the Company Act, from March 21, 2025 to May 19, 2025, the change of the records in the shareholders' register shall be suspended. If you need to open an account (handing in your signature card), please contact the Shareholders Service Agency Department, Taishin Securities Co., Limited.
- VI. Where there is any shareholder soliciting powers of attorney, the Company will prepare a summary table of materials solicited by solicitors and disclose it on the Securities and Futures Institute website before April 18, 2025. You may directly visit (<https://free.sfi>) and enter the query conditions. The Company's agency for counting and verifying the powers of attorney is the Shareholders Service Agency Department, Taishin Securities Co., Limited.
- VII. In addition to the public announcement on the MOPS, a set of sign-in card and power of attorney for the general shareholders' meeting is hereby attached to this notice. If you decide to attend the meeting in person, please sign or stamp the "attendance sign-in card" on the third page and bring it to the venue on the day of the meeting (please do not send it back). If you wish to entrust a proxy to attend the meeting, please sign or seal the power of attorney, and fill in the proxy's relevant information before signed or stamped by the proxy; then, send it to the Shareholders Service Agency Department, Taishin Securities Co., Limited, the Company's stock affairs agency, no later than five days before the meeting.
- VIII. For the annual general meeting this year, you may exercise your voting rights by electronic means. Electronic voting will take place from April 19, 2025 to May 16, 2025. Please log onto Taiwan

Depository & Clearing Corporation's "Stock Service/eVoting" page and vote according to the instructions provided. 【URL: <https://stockservices.tdcc.com.tw>】

- IX. You must bring your own national ID card for inspection to attend the shareholders' meeting.
- X. Please check and follow the instructions accordingly.

To

Distinguished Shareholders

※ No souvenirs will be given out at this general shareholders' meeting

Board of Directors of Information Technology Total Services Co., Ltd.